



2020 Arts Alive! Arts & Crafts Festival Community Group Application

May 16, 2020 10AM - 4PM

Raindate: May 17, 2020

Application deadline: May 8, 2020

1. Complete and return the Group Application below with your registration fee of \$35 by mail or in person to Quakertown Alive! 314 W Broad Street, #202 Quakertown, PA 18951.
2. Please include a copy of your IRS 501c3 letter with completed application.
3. You will receive confirmation of your space once your application is approved.
4. Final details about your booth assignment will be provided to you by email to your designated contact person the week of the event. Be sure to check your email.
5. On the day of the event set-up will begin at 7:30am. **Your booth should be ready for visitors by 9:30 am.** The event ends at 4:00 pm. We request that you maintain your booth for the entire event.
6. **Refund Policy/Rain Plans:** The rain date is Sunday, May 17, 2020 from 10 am to 4 pm. If the vendor decides to cancel and does not attend the rain date, even if due to bad weather, the vendor will not receive a refund. In the event both dates need to be cancelled by Quakertown Alive! due to weather, we will refund half the vendor fees upon request by letter and a self-addressed stamped envelope within 30 days. Any monies not requested to be refunded will be considered a donation to the programs of Quakertown Alive!, a 501 (c)(3) non-profit organization.
7. QUESTIONS: Contact Quakertown Alive! office: 215-536-2273 or michele@quakertownalive.com
8. Keep this page for your records. Complete the second page and return with your fee too:
Quakertown Alive!
314 West Broad Street, Ste. 202
Quakertown, PA 18951

***** This application is offered as a courtesy to small, local non-profit community groups that qualify as public charities, not private foundations. *****

The Autumn Alive! festival is brought to you by Quakertown Alive!, a 501(c)(3) non-profit Main Street® organization dedicated to helping revitalize downtown Quakertown. Quakertown Alive! is a Nationally-Certified Main Street Program
Michele@quakertownalive.com • 215-536-2273 • www.quakertownalive.com



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Community Group Name	
Are you a 501c3 non-profit organization?	Are you a faith-based organization?
Yes or No	Yes or No
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Contact Person	Phone Number
Email Address:	
<p><i>We will communicate with you via email. PLEASE PRINT LEGIBLY.</i></p>	
Please list your website and any social media sites for publicity purposes.	
Website: _____	
Facebook: _____	
Instagram and/or Twitter: _____	

DISPLAY SPACE - Please circle booth space you wish to reserve	
12' X 12' - \$35	12' X 24' - \$70
<input type="checkbox"/> Please check if you require 120 volt electric service at your space. Extra \$15 fee.	
Payment method: <input type="checkbox"/> check <input type="checkbox"/> cash <input type="checkbox"/> money order <input type="checkbox"/> credit card	
<i>Payment is due before application can be processed and confirmed.</i>	

Return this form with payment to:
Quakertown Alive!
314 W. Broad Street #202
Quakertown, PA 18951